

臺灣綜合大學系統 111 學年度學士班轉學生聯合招生考試試題

科目名稱	商用英文	類組代碼	C06
		科目碼	C0694

※本項考試依簡章規定所有考科均「不可」使用計算機。

本科試題共計 1 頁

請於答案卷上作答

I. Vocabulary: Complete the sentences using the words in the box (30%)

expertise, advised, reference, lease, appointment, designed

1. His _____ in sales has greatly helped our company's economic status.
2. A client has to call to make an _____ with the CEO.
3. The HR _____ the new employee to resign due to his poor work performance.
4. They plan to _____ a bigger building since their employees are increasing in numbers.
5. Our engineers _____ a project which is beneficial to the masses.
6. Please make sure to give everyone a copy of our company manual for future _____

II. Making sentences: Construct your own sentences for commercial English using the following vocabulary. (40%)

1. financial situation
2. precaution
3. competitions
4. profitable
5. extension

III. Short description questions (30%)

Louigie : Good afternoon everyone. As you all know we are here to discuss the main issues that emerged in the last meeting. Our agenda for today is the changing of shifts: morning and night shifts. What is your experience regarding this?

Christine : Yes, we really had a hard time explaining to the employees about the change.

Rosie : The employees keep protesting on why the company has to do the sudden change on schedules.

Louigie : I think we have to raise this with the HR department. We have to hire more employees to fill the vacant positions in the production.

Christine : That may be the best solution.

Kate : Rosie and I agree to that.

Louigie : Okay then. Let's try that idea. I guess that would be all. Let's call it a day.

Please answer the following questions based on above Dialogue Box

1. What is the meeting's main agenda?
2. What is the employees' stand on this matter?
3. What could be the possible solutions on this issue?